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Describe Vocational and Technical Training Programs

TRANSITION OBJECTIVE

Students will examine training options by organizing information provided by their own research and guest speakers from vocational training programs.

RELEVANCE TO SUCCESSFUL TRANSITION

Because most jobs today require vocational or technical training, it is imperative that students understand that this training will provide career opportunities. Fortunately, vocational and technical training programs are offered in some high schools, community colleges, trade schools, technical schools, business schools and through correspondence courses.

INSTRUCTIONAL SEQUENCE

☐ STEP 1: Update Journal

Vocational training is . . .

☐ STEP 2: Convene Roundtable

"One job that requires vocational training is ____."

☐ STEP 3: Advance Organizer

"Today you will learn about vocational training programs that can help you start your career."

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PERSONAL MANAGEMENT: Unit 3 LESSON 7

Vocational Training Report

Name of School: _____

Phone: _____ Contact Person: _____

Address: _____

Training Programs Offered: _____

Length of program? _____ years _____ months

Is this school accredited? ☐ yes ☐ no

What are the costs for training:

Tuition: \$ _____ Books: \$ _____

Uniform: \$ _____ Tools: \$ _____

Is financial aid available? ☐ yes ☐ no

Does this school provide the following?

Tutoring: ☐ yes ☐ no

Special Services: ☐ yes ☐ no

Certificate: ☐ yes ☐ no

Degree: ☐ yes ☐ no

License: ☐ yes ☐ no

Job Placement: ☐ yes ☐ no

Would you enroll in this training program? ☐ yes ☐ no

What comments have you heard from students who attend this school?

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☐ STEP 4: Activity - One class period

Invite speakers from vocational or technical training programs to visit your class and explain their programs. For these presentations, students use the Speaker Preparation materials to prepare for the speaker and to write a thank you note. Students also complete the **Vocational Training Report**.

☐ STEP 5: Activity - One class period

Help students conduct online research in pairs. Each student will complete a report using the **Vocational Training Report**. Start by having them go to a familiar search engine (Google, Yahoo, Bing). Get them to type different phrases on the search line until they find a list of vocational training programs. As they narrow their search they can select two programs to use for their two reports. Typical examples may include DeVry or other nationwide programs, but encourage them to locate programs that are smaller, more specialized or conveniently located. Follow up with a discussion of their Internet research experiences by sharing reports.

☐ STEP 6: Evaluate Outcomes

One vocational training program in which I am interested is "____."

□ STEP 7: Connecting Activity

Have students go online or collect brochures and advertisements about vocational and technical training programs.

KEY WORDS

trade school
search engine

technical school
correspondence course
specialized training

business school
accredited

MATERIALS AND PREPARATION

- Student Handout: **Vocational Training Report**, page 126.
- Arrange for speakers from local training programs. Use materials from the Speaker Lessons in the Introduction Section of the teacher guide and the **Vocational Training Report**.
- Have relevant materials available such as brochures, telephone books and local newspapers available to students. Set up a field trip to a local training program and assist students with planning individual site visits. Become familiar with the **Vocational Training Report**.

SCANS FOUNDATION SKILLS

- Basic Academic Skills: Reading, Listening, Speaking
- Thinking Skills: Knowing How to Learn, Decision Making
- Personal Qualities: Responsibility, Sociability