

REVIEW 8-11

Assess Progress and Build Your Transition Portfolio

TRANSITION OBJECTIVE

Students will evaluate their progress by completing an assessment sheet and reviewing their progress.

RELEVANCE TO SUCCESSFUL TRANSITION

Evaluation is one of the most important components of the growth process. Self-evaluation is a powerful tool commonly used by highly successful people. Add peer evaluation to this process and growth will compound. The evaluation process here begins with self-evaluation, combines with peer evaluation and ends with a statement of the next step toward a specific growth area.

INSTRUCTIONAL SEQUENCE

❑ STEP 1: Update Journal

The impact the last four lessons has had on me is . . .

❑ STEP 2: Convene Roundtable

"Evaluating my progress is important because _____."

❑ STEP 3: Advance Organizer

"Today you will evaluate your progress in this class."

200



CAREER MANAGEMENT: Unit 4	REVIEW OF LESSONS 8-11
Assessment & Portfolio Guide	
Lesson 8: Learn to Protect the Environment	What can you do to help take care of and preserve the environment?
Lesson 9: Participate in a Volunteer Activity	Why is volunteering needed in our communities? How can you volunteer in the community?
Lesson 10: Know Your Legal Rights and Responsibilities	What are your legal rights? Why do you need to understand your legal rights?
Lesson 11: Understand the Tax System	What taxes do you pay? What are taxes used for?

© Used by permission of the James Starfield Company, Santa Barbara, CA 93103 THE TRANSITION CURRICULUM

200

❑ STEP 4: Activity - 15 Minutes

Please note: The **Assessment & Portfolio Guide** is part of a transition assessment process. In this process, students complete projects to use their new skills and knowledge, then collect samples of their work in a hard copy or electronic portfolio. This assessment guide may also be used as a formal test or a review of lesson concepts. If needed, make up additional test questions and activities.

Students go over the questions and statements on the handout **Assessment & Portfolio Guide**. For five minutes, have students briefly review the lessons with a partner, then share lesson highlights with the class.

❑ STEP 5: Activity - 25 Minutes

Students complete the handout **Assessment & Portfolio Guide**, by answering the questions or completing the statement directions. Provide assistance for students who need help with reading or writing. For poor writers, provide a tape recorder, someone to take dictation or a voice-activated device.

□ STEP 6: Activity - 20 Minutes

Have students share their answers with a partner. Each partner then chooses one thing the other has learned and shares this with the class. For example: Brian and Laura have shared their answers. Laura chooses to share what Brian has learned about paying taxes. Laura would say, "The most important thing Brian learned is why we pay taxes." Have all students share one thing their partner has learned. Remind students to add the **Assessment & Portfolio Guide** to their *Transition Portfolio*.

□ STEP 7: Evaluate Outcomes

One way I feel I have grown from these lessons is "_____."

□ STEP 8: Connecting Activity

Students share their most important growth area with a friend or family member.

□ STEP 9: Key Words

See "Key Words" section on page xviii for "Six Step Process for Better Vocabulary Instruction."

KEY WORDS

recycle
benefit
misdemeanor
IRS

aluminum
community
constitution
agency
contaminated

natural resources
responsibility
income tax
support

environment
Miranda Warning
property tax
resources
biodegradable

volunteer
felony
government
organization

MATERIALS AND PREPARATION

- Student Handout: **Assessment & Portfolio Guide**, page 200.
- Prepare a screen image of the handout **Assessment & Portfolio Guide**.
- Prepare to share suggestions with the students.
- Prepare your own areas of growth to share with the class.

SCANS FOUNDATION SKILLS

- Basic Academic Skills: Listening, Speaking
- Thinking Skills: Creative Thinking, Decision Making
- Personal Qualities: Responsibility, Self-Esteem, Sociability, Self-Management, Integrity/Honesty