

Build Your Network

First, look at all of the groups of people below. Mark an "X" in the box for each group that has people you know:

- | | |
|-------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Friends | <input type="checkbox"/> Teachers |
| <input type="checkbox"/> Relatives | <input type="checkbox"/> Employers |
| <input type="checkbox"/> Neighbors | <input type="checkbox"/> Co-workers |
| <input type="checkbox"/> Friends from school | <input type="checkbox"/> Teammates |
| <input type="checkbox"/> People from church | <input type="checkbox"/> People from a school club |
| <input type="checkbox"/> People from a local business | <input type="checkbox"/> People from the local store |

Second, write the name of each group you marked on the first line of a section below. Now, write the names of people you know from that group on the other lines of the section. For example, if Group 1 is "Family," you would write the name of an uncle or cousin who you could talk to about jobs.

Group 1 _____

Group 2 _____

Group 3 _____

Group 4 _____

Group 5 _____

Group 6 _____

Why Use Informal Interviews?

What is an INFORMAL INTERVIEW?

An informal interview is any contact with a person who could hire you even if there is no job opening now. It also includes contact with a person who knows about job openings or could recommend you.

INFORMAL INTERVIEWS are important because they:

- ◆ Allow you to interview with many people you would not usually see
- ◆ Encourage you to talk to a potential employer before a job is opened
- ◆ Do not make you wait for a newspaper ad before contacting a potential employer
- ◆ Give you the freedom to look for the job you want and not just take what is open now
- ◆ Will help you get a job much faster than using the old ways for getting a job

