

Aptitude Inventory

Mark your skill level in the following areas:

Good 2 Fair 1 N/A 0

CREATIVE / ARTISTIC:

- Design or make clothing
- Make jewelry & crafts
- Take & print digital photos
- Draw or paint
- Play a musical instrument
- Act in shows
- Write stories
- Create songs

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total ____ + ____ = ____

SCIENTIFIC

- Collect & classify bugs or rocks
- Take Biology ("C" or better grade)
- Use computers
- Study or make charts & graphs
- Take Algebra ("C" or better grade)
- Use a calculator
- Plant & care for plants
- Use a microscope

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total ____ + ____ = ____

MECHANICAL

- Repair or assemble toys & bicycles
- Repair small appliances
- Repair or build stereo equipment
- Take woodworking
- Repair car engines
- Build models
- Operate power mower, drill or saw
- Take things apart to study them

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total ____ + ____ = ____

CLERICAL

- Answer phones and take messages
- Type letters & forms
- File letters & forms
- Operate a copy machine
- Address envelopes
- Sort mail
- Greet visitors and customers
- Use a computer

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total ____ + ____ = ____

Aptitude Inventory

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Mark your skill level in the following areas:

Good
2

Fair
1

N/A
0

RETAIL / BUSINESS

Sell or deliver newspapers or fliers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work in your school store	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Post & sell items on the internet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Make change up to \$20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sell items at a fair or swap meet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help customer find items to buy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Operate a cash register	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stock shelves with merchandise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Find and compare prices posted on websites	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total	_____	+	_____ = _____

SERVICE

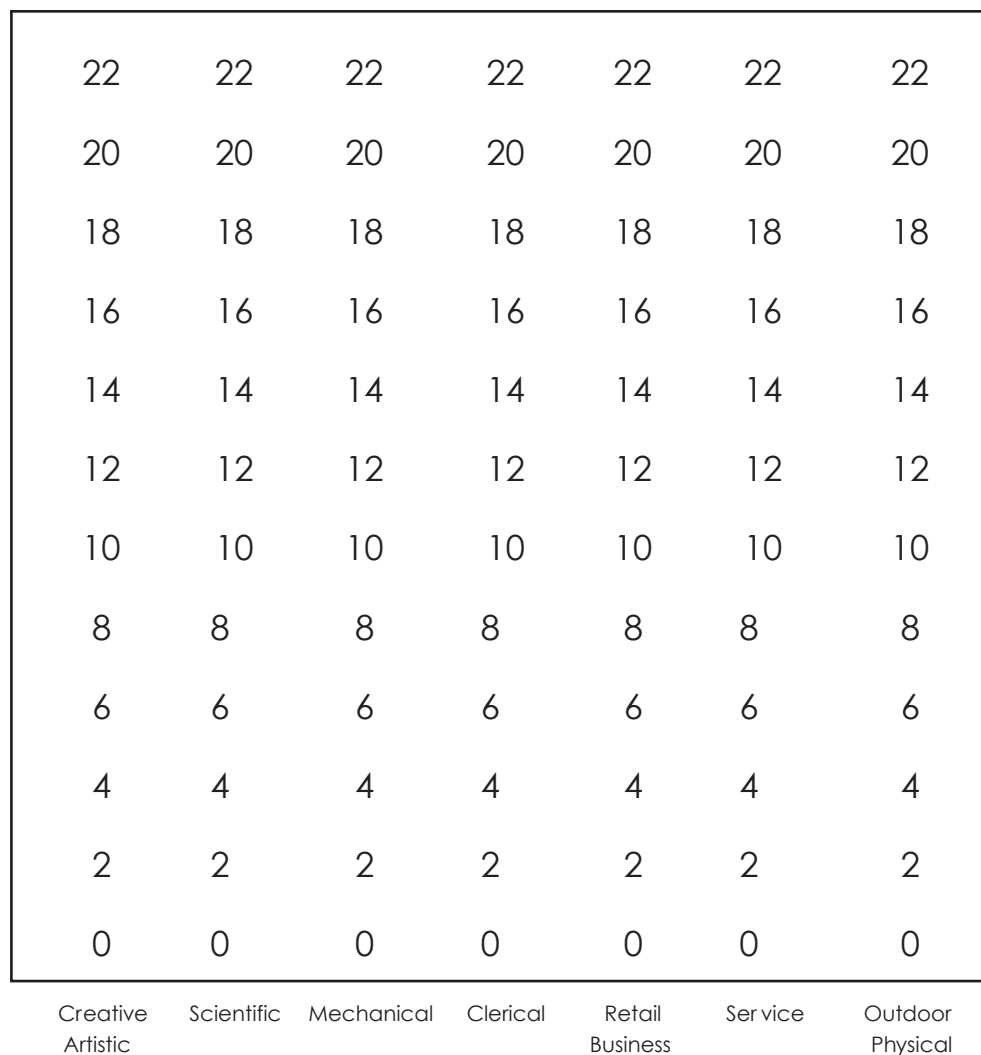
Care for children or elderly people	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Care for animals or pets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean house	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shop for groceries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cook meals or bake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Serve food to others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work or volunteer in a hospital	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work as a teacher's aide	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total	_____	+	_____ = _____

OUTDOOR / PHYSICAL

Move furniture	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Load or unload trucks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dig and haul dirt and rocks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mow lawns	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paint buildings inside or outside	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hike or backpack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raise livestock	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plant & care for a garden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total	_____	+	_____ = _____

Graph Your Results

Circle the number that represents your total score in each of the seven aptitude areas. Graph your aptitude areas connecting the lines.



Directions:

Circle the numbers that represent your scores in each area. Highlight your three strongest areas. Choose three jobs from each of your strongest areas from the JOB LIST handout. Next, write this information in Section 12 of your Personal Career Profile.

JOB LIST

CREATIVE/ARTISTIC

Advertising Designer
Camera Operator
Cartoonist
Comedian
Dancer
Display Artist
Drafter
Fashion Coordinator
Graphic Artist
Jeweler
Lay-Out Planner
Letterer
Paste-up Copy
Photographer
Printmaker
Set Designer
Sign Painter
Silk Screen Cutter
Tile Decorator

SCIENTIFIC

Biological Tech
Coroner
Criminalist
Dental Assistant
Dialysis Technician
Electrocardiograph Tech
Fingerprint Classifier
Food Tester
Industrial Waste Inspector
Laboratory Assistant
Laser Technician
Medical Assistant
Meter Inspector
Optician
Pharmacy Helper
Pollution Control
Quality Control
Surgical Technician
Weather Observer

MECHANICAL

Air Conditioning Mechanic
Aircraft Mechanic
Auto Body Repairer
Auto Mechanic
Bicycle Repairer
Crane Operator
Delivery Truck Driver
Diesel Mechanic
Engineer
Furnace Operator
Heavy Equipment Operator
Locksmith
Machinist
Motorcycle Mechanic
Office Machine Servicer
Press Operator
Sheet Metal Worker
Watch Maker
Welder

CLERICAL

Airline Reservations Agent
Audit Clerk
Bank Clerk
Bookkeeper
Cashier
Classified Ad Clerk
Computer Operator
Data Entry Technician
Directory Assistance Operator
Dispatcher
File Clerk
Hotel Clerk
Medical Secretary
Personnel Clerk
School Secretary
Shipping & Receiving
Customer Service Operator
Bank Teller

JOB LIST

RETAIL/BUSINESS

Administrative Assistant
Auctioneer
Auto Parts Counterperson
Auto Salesperson
Cosmetic Salesperson
Customer Service Rep
Demonstrator
Employment Interviewer
Insurance Sales Agent
Manager
Newspaper Delivery
Real Estate Agent
Real Estate Broker
Sales Clerk
Sales Representative
Stockbroker
Telephone Solicitor

SERVICE

Ambulance Driver
Bellhop
Child Care Attendant
Corrections Officer
Cosmetologist
Custodian
Delivery Person
Dog Pound Attendant
Firefighter
Flight Attendant
Funeral Director
Hotel Housekeeper
Nurse Aid
Paramedic
Pet Groomer
Physical Therapy Aide
Police Officer
Pre-School Teacher
Teacher Aide
Travel Agent
Waiter/Waitress

OUTDOOR/PHYSICAL

Agricultural Engineer
Animal Scientist
Aerial Tram Operator
Beekeeper
Chainsaw Operator
Chicken Farmer
Dairy Farmer
Diver
Dog Groomer
Farm Manager
Farmworker
Field Inspector
Forester
Horse Trainer
Livestock Rancher
Merchant Mariner
Park Ranger
Soil Scientist
Tree Cutter
Wildlife Agent

