

REVIEW 1-3

Assess Progress and Build Your Transition Portfolio



TRANSITION OBJECTIVE TRANSITION OBJECTIVE

Students will evaluate their progress by completing an **Assessment Sheet** and adding information to their *Transition Portfolio*.

RELEVANCE TO SUCCESSFUL TRANSITION

Evaluation is one of the most important components of the growth process. Self-evaluation is a powerful tool commonly used by highly successful people. Add peer evaluation to this process and growth will compound. The evaluation process here begins with self-evaluation, combines with peer evaluation and ends with a statement of the next step toward a specific growth area.

INSTRUCTIONAL SEQUENCE

☐ STEP 1: Update Journal

The impact the last few lessons has had on me is . . .

☐ STEP 2: Convene Roundtable

"I need to check my progress because ____."

☐ STEP 3: Advance Organizer

"Today you will evaluate your progress in this class."

☐ STEP 4: Activity - 15 Minutes

Please note: The **Assessment & Portfolio Guide** is part of a transition assessment process. In this process, students complete projects to use their new skills and knowledge, then collect samples of their work in a hard copy or electronic portfolio. This assessment guide also may be used as a formal test or as a review of the concepts in the lesson. If needed, make up additional test questions and activities.

Students go over the questions and statements on the handout **Assessment & Portfolio Guide**. For five minutes, have students briefly review the lessons with a partner, then share lesson highlights with the class.

☐ STEP 5: Activity - 10 Minutes

Students complete the handout **Assessment & Portfolio Guide**, by answering the questions or completing the statement directions. Provide assistance for students who need help with reading or writing. For poor writers, provide a tape recorder, someone to take dictation or a voice-activated device.

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PERSONAL MANAGEMENT: Unit 2	REVIEW OF LESSONS 1-3
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Assessment & Portfolio Guide

Lesson 1: Know the Importance of Making an Informed Career Choice
25 Why do you want to have a career?

Lesson 2: Begin to Organize Career Information
31 Put a copy of your Personal Career Profile in your portfolio when it is completed.

Lesson 3: Identify Your Dreams for the Future
35 What one dream is most important to you?

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□ STEP 6: Activity - 20 Minutes

Have students share their answers with a partner. Each partner then chooses one thing the other has learned and shares this with the class. For example: Tim and Becky have shared their answers. Becky will share what Tim has learned about dreams. Becky would say, "The most important thing Tim learned is that our dreams can help us make career decisions." Have all students take a turn sharing one thing their partner has learned. Remind students to add the **Assessment Portfolio Guide** to their *Transition Portfolio*.

□ STEP 7: Evaluate Outcomes

Complete the statement: "One way I feel I have grown from these lessons is _____."

□ STEP 8: Connecting Activity

Students share their most important growth area with a friend or family member.

□ STEP 9: Key Words

See "Key Words" section on page xx for the "Six Step Process to Better Vocabulary Instruction."

□ Transition Portfolio & Summary of Performance

For students with an IEP, a Summary of Performance (SOP) is required at graduation or when they leave school. The SOP is a process for collecting information about the student's academic and functional performance levels. Information in the SOP is needed for establishing eligibility and recommendations for reasonable accommodations in postsecondary settings.

As they complete lessons in *The Transitions Curriculum*, students will develop their *Transition Portfolio*. This portfolio is an important part of the process for gathering the information and materials needed to complete the SOP. The completed *Transition Portfolio* will then provide the information needed for the student and teacher to complete the SOP form, which can be found at your state department of education website. For additional information about the SOP, including the National Transition Documentation Summit SOP Template, go to www.dcdt.org.

KEY WORDS

career planning realistic	interests relative hope	decision dreams ideas	birthdate birth certificate driver's license	match future visualize
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MATERIALS AND PREPARATION

- Student Handout: **Assessment & Portfolio Guide**, page 61.
- Make a screen image of the handout **Assessment & Portfolio Guide**.
- Prepare to share suggestions with the students.
- Prepare your own areas of growth to share with the class.

SCANS FOUNDATION SKILLS

- Basic Academic Skills: Reading, Listening, Speaking
- Thinking Skills: Creative Thinking, Decision-Making, Reasoning
- Personal Qualities: Responsibility, Self-Esteem, Sociability, Self-Management, Integrity/Honesty