

# 12 Complete Your Post-Secondary Training Guide

## TRANSITION OBJECTIVE

Students will complete the **College Planning Guide** and compare their scores to college entrance requirements.

## RELEVANCE TO SUCCESSFUL TRANSITION

To pursue post-secondary education, students must know the entrance requirements and keep track of their progress in meeting them.

## INSTRUCTIONAL SEQUENCE

### ❑ STEP 1: Update Journal

Preparing for college or training requires . . .

### ❑ STEP 2: Convene Roundtable

"Getting ready to graduate is \_\_\_\_."

### ❑ STEP 3: Advance Organizer

"Today you will learn about your GPA, class rank and other requirements for entering college."

### ❑ STEP 4: Activity - 25 Minutes

They must know where they are in relation to graduation at all times. Students use their current transcripts to begin a process for tracking their progress. Review the **High School Graduation Plan** on a screen image. Prepare the first column (Credits Needed to Graduate) and have students copy this information from the screen image. Assist students with the remaining columns as they continue to complete the form by transferring information from their transcripts to their **Plan**. Discuss ranking and demonstrate GPA computing.

### ❑ STEP 5: Activity - 20 Minutes

After students have completed the plan, they complete the **College Planning Guide**. Using the screen image, review the guide while students work in pairs to answer the questions. Tell them this is a first step in getting ready for college or a training program. Help them locate information on their transcripts.

### ❑ STEP 6: Evaluate Outcomes

In what type of post secondary education are you most interested?

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PERSONAL MANAGEMENT: Unit 3 LESSON 12

### High School Graduation Plan

It is important for you to know your progress toward graduation. Fill in all of the boxes on your plan and make changes as needed. Keep this plan in your portfolio to use when you are setting goals for your future education.

	Credits Needed to Graduate	Credits Completed in Grades 9 and 10	Credits to Complete in 11th Grade	Credits to Complete in 12th Grade
English				
History & Social Science				
Mathematics				
Science				
Foreign Language				
Fine and Performing Arts				
Physical Education				
Health				
Computer Science				
Electives				
Total Credits				

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PERSONAL MANAGEMENT: Unit 3 LESSON 12

### College Planning Guide

Complete the information below:

- When will you graduate? \_\_\_\_\_
- What is your career goal? \_\_\_\_\_
- What type of post-secondary education does your career goal require?  
☐ College ☐ Training
- Have you completed your High School Graduation Plan?  
☐ Yes ☐ No
- If no, when will you complete your plan? \_\_\_\_\_ date
- What is your current GPA? \_\_\_\_\_
- What is your class rank? \_\_\_\_\_
- What is your PSAT or SAT score? \_\_\_\_\_
- What is your ACT score? \_\_\_\_\_
- Check the type of post-secondary education you would like to complete below.

Type	Requirements
<input type="checkbox"/> Vocational Training	HS Diploma or GED, Open Enrollment
<input type="checkbox"/> Military Training	HS Diploma or GED, Passing score on the ASVAB
<input type="checkbox"/> Two-year College	HS Diploma, C average, Class rank in top 65%
<input type="checkbox"/> Four-year College	B average, SAT 900-1150, Class rank in top 40%-50%
<input type="checkbox"/> University	A/B average, SAT 1150-1400, Class rank in top 10%-35%

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**□ STEP 7: Connecting Activity**

Assist the students in conducting Internet research on nearby college programs offering an Associate Arts Degree (A.A.).  
Example:

1. Search "Vocational schools and colleges"

2. Enter state

3. Enter city, country or region

4. Narrow search to degree listing

5. Select a degree program

6. Request a catalogue – complete request form

7. Schedule a campus visit

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## KEY WORDS

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**post-secondary education  
graduation requirement  
admission requirement**

**GPA-Grade Point Average  
rank  
ASVAB**

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**MATERIALS AND PREPARATION**

- Student Handouts: **High School Graduation Plan**, page 136; **College Planning Guide**, page 137.
- Become familiar with the information needed for the handout **High School Graduation Plan**.
- Prepare to discuss the importance of having a good GPA and class ranking. Relate these to college admission.
- Prepare screen images of **High School Graduation Plan** and **College Planning Guide**.

**SCANS FOUNDATION SKILLS**

- Basic Academic Skills: Reading, Writing, Math, Listening, Speaking
- Thinking Skills: Visualizing, Decision Making
- Personal Qualities: Self-Management, Sociability