

Employer Expectations

Appearance

- Grooming
- Dress
- Eye Contact
- Posture
- Voice Tone

Dependability

- On Time for Interview
- School Attendance
- Reference Check
- Express Your Dependability

Social Skills

- Firm Handshake
- Speak Clearly with Confidence
- Use Appropriate Language
- Considerate

Work Skills

- Education/Training
- Job Experience
- Diploma/Certificates/Degrees
- Related Skills
- Willingness to Learn

Highlight Your Skills

Develop effective answers to these interview questions by discussing and answering each of the questions a, b and c.

Interview Question **1. Why should I hire you?**

- a. What is being asked?
- b. What facts can you share about yourself?
- c. What skills can you present?

Interview Question **2. What are your major weaknesses?**

- a. What is being asked?
- b. What facts can you share about yourself?
- c. What skills can you present?

Interview Question **3. How does your previous experience relate to the position we have here?**

- a. What is being asked?
- b. What facts can you share about yourself?
- c. What skills can you present?