World Cafe

Generate innovative ideas

During this activity, a chosen theme is discussed. Participants are divided into small groups around tables to discuss open questions related to the theme. Each table has its own question and a host participant who guides the discussions. The small groups discuss for a set period of time before moving to another table to discuss another question. Several rotations take place. Then, a summary is made in plenary to identify common themes.

Number of participants: 12 - 48

Estimated duration: 1h30

Duration	Step name	Notes	Mode and Rights	Content	Tools
5 mins	Activity presentation	**Notes** - Explain the objective and how the activity will unfold. - Present the topic to be explored to the entire group.			
10 mins	Getting started	**Instructions** Propose three questions related to the theme, which will be explored in greater depth during the next stages of the activity.			
1h	Brainstorming	**Notes** - Organise the distribution of guests and participants among the different tables. - Start the timer. - Send out an announcement to warn of each rotation before restarting the timer. **Instructions** For each round, discuss the question assigned to your table.		Notes - World Cafe - Brainstorming	00 h 20 m 00 s Change tables, except for the hosts.

15 mins	Restitution	**Notes** - Send the announcement. - Project the various collaborative notes onto the central table for presentation. **Instructions** Guests, please summarise the discussions that took place around your question.		Come back to the main table.

Legend:

Facilitation mode:

- Independent tables
- Synchronised tables

Participant rights:

- Table library access + Content interactions + Speech
- Content interactions + Speech
- Speech only
- Raise hand