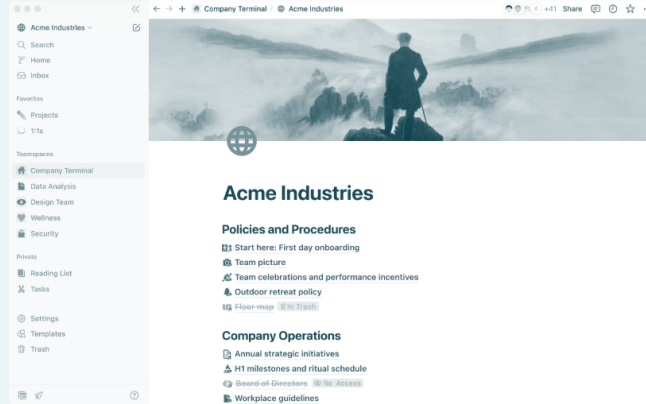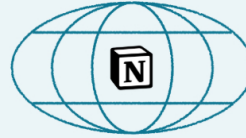# Life & work.
~~Severed.~~

The connected AI workspace where your outie and innie exist harmoniously.
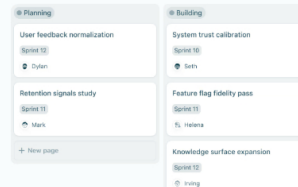
Get Notion free

Acme Industries

Policies and Procedures

- Start here: First day onboarding
- Team picture
- Team celebrations and performance incentives
- Outdoor retreat policy
- Floor map · 🗑 In Trash

Company Operations

- Annual strategic initiatives
- H1 milestones and ritual schedule
- Board of Directors · 🔒 No Access
- Workplace guidelines

Sidebar: Acme Industries · Search · Home · Inbox · Favorites · Projects · 1:1s · Teamspaces · Company Terminal · Data Analysis · Design Team · Wellness · Security · Private · Reading List · Tasks · Settings · Templates · Trash

All-in-one AI workspace

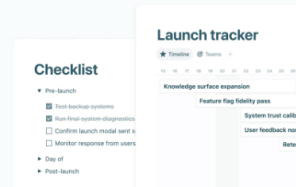Your docs, projects and wikis, with help from AI. Please try to enjoy each feature equally.

Projects
Whether you're tracking your department's progress or planning the next waffle party, stay organized.

Learn more →

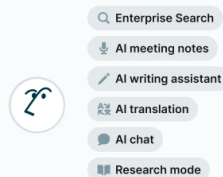**Planning**
- User feedback normalization — Sprint 12 · Dylan
- Retention signals study — Sprint 11 · Mark
- + New page

Building
- System trust calibration — Sprint 18 · Seth
- Feature flag fidelity pass — Sprint 11 · Helena
- Knowledge surface expansion — Sprint 12 · Irving

Docs
From team handbooks to personal notes, Notion's building blocks make every doc clear and shareable.

Learn more →

Checklist
- Pre-launch
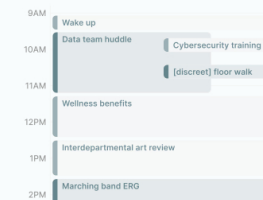 - Test backup systems
  - Run final system diagnostics
  - Confirm launch modal sent s
  - Monitor response from users
- Day of
- Post-launch

Launch tracker
- Timeline · Teams
- Knowledge surface expansion
- Feature flag fidelity pass
- System trust calibratio
- User feedback normali
- Retention

Notion AI
All-in-one AI that takes notes, searches apps, and builds workflows, right where you work.

Learn more →

- 🔍 Enterprise Search
- 🎙 AI meeting notes
- ✏️ AI writing assistant
- 🔠 AI translation
- 💬 AI chat
- 📖 Research mode

Notion Calendar
Track everything from deadlines to your next Outdoor Retreat and Team Building Occurrence.

Learn more →

- 9AM — Wake up
- 10AM — Data team huddle · Cybersecurity training · [discreet] floor walk
- 11AM — Wellness benefits
- 12PM — Interdepartmental art review
- 1PM — Marching band ERG
- 2PM

> "Notion keeps us admin-free and focused on our mysterious and important work: refining numbers we barely understand."

Mark S.
Department Chief

Start with templates

Whether you use Notion for work, life, or everything in between, find a template to get you started.

Explore Notion Marketplace →

Innie Journal
Document your journey and track

Daily Work Quota
Organize and manage your work

Personal Finance Tracker
Track your pay and perks

Document your journey and track your progress toward the coveted music dance experience.

Duplicate template →

Organize and manage your work goals and ensure numbers are properly processed.

Duplicate template →

Track your pay and perks including finger traps and wellness tokens.

Duplicate template →

Employee Directory

Keep track of who's who and capture every department, from MDR to O&D.

Duplicate template →

Compliance Handbook

A comprehensive guide containing all company policies, sanctioned by Kier Eagan himself.

Duplicate template →

Outie Projects and Tasks

A project management template to organize, track, and maintain your severed personal life.

Duplicate template →

Loved by the most innovative departments

Discover customer stories →

Figma

"Notion's ease of use is one of its hallmarks. It helps you visually navigate content and remember where something is."

Marie Szuts
Head of People Ops, Figma

remote

"Notion is saving new employees days, if not weeks, of their onboarding to be able to find information and quickly learn from it."

Scott Entwistle
Senior Recruiter, Remote

MatchGroup

"Notion has been the most powerful and impactful way to streamline our workflow."

Rahim Makani
Director of Product, Match

TOYOTA

"Not only do our streamlined workflows in Notion save us time, they also make it easier to stay up to date on task details and progress."

Taku Wakasugi
Research, Toyota

ramp

"Notion AI removes administrative tasks that often plague product teams, keeping them focused on what they're best at—building great products."

Geoff Charles
CPO, Ramp

OpenAI

"What used to take hours of debugging can now be solved in minutes just by asking Notion AI."

John Allard
Engineering, OpenAI

Connect what's been severed.

Whether you're an innie or outie, manage your life with Notion.

Get started today

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Your privacy rights

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Templates
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Small business
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Do Not Sell or Share My Info
Cookie settings