

## Mallory Connections Project Team Call #01 Minutes\_11292023

<b>DATE</b>	11/29/2023
<b>START TIME</b>	7:30 PM EDT
<b>END TIME</b>	8:15 PM EDT
<b>WORK GROUP</b>	Mallory Connections Project Team
<b>PURPOSE</b>	Discuss details of the Winter Night Out Event @ The Main Event in Columbia, MD
<b>LOCATION</b>	Zoom
<b>ATTENDEES</b>	Micheal, Alison, Wayne, Ashley, AJ, Linette

<b>AGENDA</b>	<ul style="list-style-type: none"><li>• Discuss the change to the event time and duration (Now 4:00 PM – 6:00 PM) and confirm agreement.</li><li>• Cost</li><li>• VIP bowling area and seating</li><li>• Go/No Go (cancellation date – within 5 days f the event)</li></ul>
---------------	---

### DECISIONS MADE OR NEEDED

#### Opening Comments

This meeting was not recorded.

#### Discussion Points

1. Discussed the change to the event start time and duration (Now 4:00 PM – 6:00 PM) on Friday, December 22, 2023
  - a. **Location: Main Event: Columbia Mall (Maryland)**  
**Address: 10300 Little Patuxent Pkwy Suite 2520, Columbia, MD 21044**
2. This event has received a donation from Micheal and Alison Hughes to cover bowling cost and associate expenses of \$500.00. A communication flier will promote this event as a first come and first serve for the bowling activity from 3:30 PM – 6:00 PM.  
The flier communication will also ask for donations of up to \$20 per person bowling. This donation will go towards fund raising for the next planned event in July of 2024.
3. The VIP bowling area includes comfortable seating and is handicap accessible as needed.
  - a. Reserving 6 bowling lanes that will allow (6 bowlers per lane).
  - b. Three 4-seated tables and One 6-8 seated tables with some additional overflow seating

**ACTION ITEM(S)**

1. Review and provide any feedback on the flier communication that will be available Thursday, 11/30 (afternoon)
2. Once the flier communication has been reviewed/approved, the flier will be emailed and made available on Facebook (Mallory Connection Page)
3. Next meeting will be on Saturday, 12/2 @ 10:30 AM EDT. This call for the Project team only and should not last longer than 15-30 minutes.

**Additional Notes & Some Results from Action Items:**

Come to the call with any ideas related to promoting the event which may include getting the word out for good attendance and participation.