

## **MARINE DEPARTMENT NOTICE NO. 23/2020**

(Miscellaneous Information)

### **Promulgation of Marine Department Notices**

This Notice serves to remind all parties concerned that pursuant to Regulation 66 and 70 of the Shipping and Port Control Regulations (Cap. 313A),

- (a) any person who intends to hold or organize in or upon any part of the waters of Hong Kong any race, regatta or similar event in which vessels of any type take part; or swimming race or similar event, which interferes with, or is likely to interfere with, the navigation of vessels or the safety of any person in or upon such waters, shall obtain the permission from the Director of Marine;
  - (b) any person who intends to commence any construction or reclamation works, dredging, boring, cable laying or any other type of works in the waters of Hong Kong, which interfere or are likely to interfere with the navigation of vessels or with port facilities, shall give the Director of Marine at least 14 days' notice in writing and comply with such directions as the Director may give to ensure the safety of vessels navigating in the vicinity of the works.
2. As a general guide, the information described in Annex I or Annex II to this Notice, as the case may be, should be provided to the Marine Department for promulgation of an appropriate Marine Department Notice.
3. This Notice supersedes Marine Department Notice No. 24/2009.

**Agnes WONG**  
**Director of Marine**

Marine Department  
Government of the HKSAR  
Date: 23 January 2020  
Action File Ref.: L/M No. 15/2019 in HQ/GRP 117/2/3

*We are One in Promoting Excellence in Marine Services*

**Annex I to Marine Department Notice No. 23/2020**  
**Information to be provided for Promulgation of Marine Department Notice**  
**for Proposed Race, Regatta or Similar Event**

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| 1. Nature of the event                 | - A full description of the event, e.g. regatta, swimming race, etc.   |
| 2. Date and time of commencement       | - The proposed date and time of commencement of the event.   |
| 3. Date and time of completion         | - The anticipated date and time of completion of the event.  |
| 4. Daily duration                      | - The daily activity hours if the event lasts more than one day.   |
| 5. Event venue/routes                  | - A general description of the location of the proposed event venue/major waypoints along the route(s) with latitudes and longitudes in WGS 84 Datum, e.g. 22°20.850'N 114°06.725'E. |
| 6. Event programme and schedule        | - The programme and schedule of the event.   |
| 7. Vessels/numbers of persons involved | - The types, numbers of vessels and numbers of persons participating in the event.   |
| 8. Safety measures                     | - Specific safety measures to be taken shall be described, e.g. the number of rescue boats, communication means, etc.  |
| 9. Marker buoys (if any)               | - The type, colour, size, light characteristics and positions of marker buoys.   |
| 10. Person-in-charge                   | - The name of the person-in-charge with 24-hour contactable telephone number(s).   |
| 11. Drawing                            | - Drawing(s) in A4 size showing the proposed event venue/route(s) in relation to the surrounding marine and navigational environment on the nautical chart at a suitable scale.      |
| 12. Other relevant information         | - These include typhoon evacuation arrangements, contingency plans, copies of relevant permits to hold the event, etc.   |

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**Annex II to Marine Department Notice No. 23/2020**  
**Information to be provided for Promulgation of Marine Department Notice**  
**for Proposed Marine Works**

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| 1. Nature of works                            | - A full description of the marine works, e.g. construction or reclamation works, dredging, boring, cable/pipeline laying, diving operations, drilling of boreholes, underwater blasting, etc.   |
| 2. Works schedule                             | <ul style="list-style-type: none"><li>- The proposed commencement date of the works.</li><li>- The estimated duration of the works in number of days, weeks, months or the period required.</li><li>- The daily working hours, working days and whether working vessels will shift away from or stay in the works area after the hours of work shall be stated, e.g. the hours of work will be round-the-clock/from 0700 to 1900 hours; no works will be carried out on Sundays and public holidays, etc.</li></ul>  |
| 3. Works area/position and drawing            | <ul style="list-style-type: none"><li>- The latitudes and longitudes of the works area/position in WGS 84 Datum, e.g. 22°20.850'N 114°06.725'E.</li><li>- Drawing(s) in A4 size showing the works area(s) or location(s) in relation to the surrounding marine and navigation environment on the nautical chart at a suitable scale.</li></ul>   |
| 4. Method statement (if applicable)           | <ul style="list-style-type: none"><li>- Detailed procedures and programme of the works including the planned route of the vessels with consideration of water depth, tide, bridge height restriction and/or navigational hazards, construction methods of the works, safety measures, precautions, risk assessments, etc.</li><li>- Licence and medical certificate of the diver shall be provided if there is diving operation.</li><li>- Silt curtain if being established should indicate its position by using devices such as yellow flashing lights.</li></ul> |
| 5. Vessels involved                           | <ul style="list-style-type: none"><li>- The numbers and types of working vessels involved, e.g. dredger, dumb lighter, tugboat, work boat, etc.</li><li>- Copies of vessels' valid Operating Licence, Certificate of Survey and Certificate of Insurance.</li></ul>  |
| 6. Means of communication                     | - The communication system to be used between the working vessels and the Vessel Traffic Centre, e.g. VHF radiotelephony, mobile phone, etc.   |
| 7. Working area to be occupied by the vessels | - The extent of the working area required by the working vessels and their mooring arrangement, e.g. a working area of approximately 50 metres around each barge will be established, etc.   |

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| 8. Marker buoys<br>(if any)                         | <ul style="list-style-type: none"><li>- The requirements of lighted buoys for marking marine works area are specified in the Marine Department Notice No. 22/2020.</li><li>- The buoy marking the position of the anchor extending from the working vessel shall be a yellow marker buoy fitted with yellow flashing light.</li></ul>  |
| 9. Person-in-charge                                 | <ul style="list-style-type: none"><li>- The name of the person-in-charge with 24-hour contactable telephone number(s).</li></ul>   |
| 10. Typhoon procedure<br>and/or contingency<br>plan | <ul style="list-style-type: none"><li>- A typhoon evacuation and/or contingency plan shall be stated for evacuation of working vessels from the works area in case of typhoon, adverse weather, restricted visibility, emergency or other special circumstances.</li></ul>   |
| 11. Project proponent                               | <ul style="list-style-type: none"><li>- The project proponent of the works and their supporting document(s).</li></ul>   |
| 12. Other relevant<br>documents                     | <ul style="list-style-type: none"><li>- The following documents should be provided if applicable:<ul style="list-style-type: none"><li>(a) Mines Blasting Certificate issued by the Mines Division of the Civil Engineering &amp; Development Department for underwater blasting;</li><li>(b) Permit to Dump Material At Sea issued by the Environmental Protection Department (EPD) for dumping materials in Hong Kong waters;</li><li>(c) Construction Noise Permit issued by the EPD for working at night time and public holidays;</li><li>(d) Environmental Permit issued by the EPD;</li><li>(e) Marine Traffic Impact Assessment (MTIA);</li><li>(f) Temporary Marine Traffic Management (TMTM) Plan;</li><li>(g) Barging Operation Plan (BOP);</li><li>(h) Authorized Surveyor's Report, e.g. for air draught survey, etc.;</li><li>(i) Land Allocation granted by the Lands Department for the works area with designated marine access;</li><li>(j) Any other relevant information such as consent, no objection or supporting letters from parties concerned.</li></ul></li></ul> |