1. Podio - https://company.podio.com

Features: Collaborative work platform, Apps, Workspaces, Activity Stream, Intelligent Calendar, Tasks, Contacts, Mobile Apps, Web Forms, Open API, Real-Time Alerts, DropBox, Box.net, Google Apps Integration.

Overview: Achieve more, together. Escape email overload and document chaos with Podio, the collaborative work platform.

*Works your way: make Podio fit your needs in minutes with the power of Podio Apps *Mobile: get your work done from anywhere with free iPhone, iPad & Android apps *Social: move away from email into social activity streams

Set up unlimited custom workspaces for your projects, teams, or clients, and invite your colleagues and collaborators.

Choose from many of Podio's specialized work apps or build your own to help you get the job done. Share and exchange updates, files, ideas, activities, tasks and information with your team and customers along the way.

Do it all in one place: Project management & collaboration, lead management and CRM, file-sharing, knowledge sharing, or managing your recruiting. Integrated with Google Apps, Dropbox, GoToMeeting, and many more.

Podio is your solution to save time, cut cost, improve workflows, reduce barriers, and enjoy team work.

Environments: Web-based

Price: Free up to 10 users; \$8.00/month per user

2. Huddle - http://www.huddle.com

Features: Collaborative work platform, File Viewer & Editor, Huddle Sync, Audit Trails, Version Control, Reply by Email, Approvals, MS Office Plugins, Mobile Apps, Unlimited Lite Users, 100% Adoption Guarantee

Overview: Huddle is the #1 SharePoint alternative for Enterprise Collaboration and Content Management in the cloud. Huddle is a secure network of online workspaces where you can share & store files, collaborate on documents or ideas & manage projects with colleagues, clients, partners & suppliers

Huddle can help you work effectively on the go with a range of mobile apps & Huddle Sync, intelligent file synchronization for the enterprise.

Environments: Cloud, Web-based

Price: Monthly Subscription/Varies

3. Alfresco - http://www.alfresco.com

Features: Document Management, Secure Collaboration, Records Management, Web Content Services, Mobile Apps, Cloud Sync

Overview: Alfresco allows organizations to fully manage any type of content - from simple office documents, to scanned images, photographs, engineering drawings, and even large video files. Alfresco's built-in workflow allows companies to automate document intensive business processes, saving time and money. And Alfresco's native collaboration features enable secure collaboration, inside or even outside the firewall. Alfresco's commercial open source subscription model has been shown to deliver more business value in 1/2 the time and at 1/2 the cost of proprietary competitors.

Environments: Cloud, On-premise

Price: \$10.00/month per user

4. Nuxeo DM - http://www.nuxeo.com/en

Features: File and browse content in physical and virtual file plans; Use structured relationships to semantically link documents; Apply content automation rules to enforce regulatory compliance and company procedures; Compatibility with multiple file formats and types (i.e., scanned images, email, office docs, CAD files, etc.); Built-in support for meta data standards; Set document lifecycles; Snapshot versions to track document changes; Check-in and Check-out and document locking to prevent simultaneous editing and accidental overwrites; Versioning policies; Task Creation; Content workflow management; Create and share notes and annotations with other users; Personalized user dashboards; Mobile friendly interface

Overview: Nuxeo's entire suite of Content Management systems maintain a clean and easy to navigate user interface, avoiding the pitfall of some open source projects where the urge to apply some visual flair at the cost of usability is just too strong. The web-based interface makes it simple for users to access the Nuxeo DM document repository and the company branding can easily be applied to create a consistent "in-house" look, as well as allowing for a great deal of customization by installing or developing plugins to add your desired features.

Environments: On-premise

Price: *Free*/open source; costs \$\$\$ for support services

5. Sensenet - http://www.sensenet.com

Features: Workspaces-based collaboration, Document management, Office integration, Web content management, Workflows & Business processes, Open source content repository, Content queries, WYSIWYG and visual design elements, Drag and drop editing, Extensive API for developers, Scalability

Overview: Sense/Net 6.0 is broken down into five key areas:

- <u>Workspace-based Collaboration</u>: Workspaces are sections of the site where employees, partners and vendors can work together on documents, tasks and events. Users can create workspaces in the system to enable document-centric collaboration for sharing and supporting teams. By default, this includes calendars, tasks, memos, KPI and activity feed features to maximize both individual and group productivity.
- <u>Document Management</u>: Sense/Net 6.0 offers enterprise-grade document management features at a fraction of the cost of SharePoint and other monolithic ECM suites. You can manage business documents with version control (check-in/check-out) and version history, standardized metadata and approval features while ensuring that all security and role-based policies are applied.
- <u>Business Process Management</u>: Custom workflow actions can be used to create content, approve or reject content, wait for content change, create a workflow task, send notifications, etc.
- <u>Web Content Management</u>: Extreme flexibility and smart building are the keys that allow you to build, manage and maintain websites and intranets in a highly efficient way enabling shorter deployment timeframes.
- <u>.NET Development Platform</u>: integration of all current web applications in a single platform, unify the look and feel of the UI, manage all web apps from a single administrative interface, receiving the benefit of open source.

Environments: On-premise

Price: Community edition/Free; Enterprise Edition/\$\$\$ varies but can be used 120 days free of charge

6. HyperOffice - <u>http://www.hyperoffice.com</u>

Features & Overview:

- <u>Online Document Management</u>: Store, organize, access & collaborate on company files from an Win/Mac/iOS/Android device
- <u>Online Calendars</u>: Organize schedules, set up meetings, sync with Outlook from anywhere
- <u>Outlook Synchronization</u>: Access & manage your Outlook account on any PC, Mac or Mobile device & all changes are automatically synched, updated & mirrored.
- <u>Web-based Business Email</u>: Easily set up <u>user@company.com</u> & manage through a feature-rich, spam free mail client on any desktop or mobile browser.
- <u>Online Database Management</u>: Access, manage and share data from anywhere with an internet connection. Create web forms, contact databases, lead tracking, support ticketing systems and more.
- Intranet Publisher: Create a company intranet with email, calendars, contacts, document management, etc.
- <u>Discussion Forums</u>: Unlimited discussion forums for teams, departments, partners, customers, etc.
- Task Manager: Centralize assignment, management and tracking of tasks
- Extranet Publisher: Set up extranets with custom brand, look, content and tools
- <u>Add-Ons</u>: Tailor HyperOffice as per your needs with enhanced functionality, security, training services and more

Environments: Cloud-based

Price: \$7.00-\$15.00/user per month (depending on modules used)

7. Liferay Portal - http://www.liferay.com

Features: Regarded as the best of WebSphere and Sharepoint, simplified UI Development, User Personalization, Flexible Enterprise Integration Framework, Role-based content delivery, Out-of-the-box CMS tools, Single-click configuration, Secure Single Sign On, Dynamic Drag & Drop features, Custom Workflow Framework, Rules Engine Integration, User Groups/ Organizations/Sites, User-driven Workflow & Approval, Auditing & Performance Monitoring, Work from desktop with Liferay Sync, Search & Tagging

Environments: On-premise, publish to Cloud, SaaS

Price: Free/open source; costs \$\$\$ for support services (EE - Enterprise Edition)

8. Kerio Workspace - http://www.kerio.com/workspace

Features: Kerio Workspace can be broken down into three key areas:

- <u>Online File Sharing</u>: Drag and drop file uploads, Edit files online with desktop applications, File checkout/file overwrite protection, Synchronize files to desktop, Track version history, Link to any version of a file, Online file preview, Full text search inside files
- <u>Project Collaboration</u>: Organize shared content with navigation tree, Share multimedia content with drag & drop, Send links to Spaces and Pages, Comment on Spaces/Pages/ Files, Review team comments in News Feed, See conversations by Space/Page/File, Receive team comments as emails, Track Page activity by activity and user, Create and sync events and tasks, Embed and share web content from other sites
- <u>Administration</u>: Web-based administration interface, Content Administrator mode, Schedule automatic backups, Keep datastore efficient with automatic cleanups, Update automatically, Web Server port configuration options, Outbound email configuration options, Deploy for Windows/Mac/Linux and VMWare, Multiple logging and reporting screens

Overview: Kerio Workspace organizes your team's files, important dates, tasks, and conversations into a single online location. Each Page you create in Kerio Workspace is an online project headquarters, displaying a complete history of the project's conversations and content updates. You won't find a smoother combination of online file sharing, project management, and social collaboration anywhere. Kerio Workspace also allows you to store and share files in your own private cloud. But it's more than just a secure file server. Its powerful but simple browser-based interface makes it easy to work on those files as a team. With tools like file library synchronization, version tracking, and user comments, you can eliminate the burden of email attachments from your team's collaborative workflow.

Environments: Cloud, On-premise

Price: Approx. \$2.50/user per month

9. Confluence - <u>http://www.atlassian.com/software/confluence/overview/</u> team-collaboration-software

Features: Team and Personal Tasks, Quick Sharing, Real-Time Notifications, Mobile Ready, Predictive Search, Enterprise Grade Permissions, Extend with Add-Ons

Environments: Cloud, On-premise

Price: \$10.00/ for 10 users per month; price varies as users increase (for Cloud; On-premise download is a one time fee based on the amount of total users)

10. MangoApps - http://www.mangoapps.com

Features: Enterprise Social Networking, Company/Departmental Intranet Pages, Projects, Tasks, Wikis, Documents, Social Apps, MS Connectors, Search Features, Groups, Notes, Ideas, Events, etc. Hundreds of modules to build a collaboration platform from.

Overview: Online Collaboration, File Sharing, Task Management & Social Networking

Environments: Cloud, On-premise

Price: \$5.00-\$10.00/ per user per month

11. Drupal - http://drupal.org

Features: Nearly limitless. 16,000+ modules developed by the open source community

Overview: Drupal is a free and open-source content management package that allows you to easily organize, manage and publish your content, with an endless variety of customization.

Environments: Hosted, Cloud

Price: Free (except for hosting fees)

12. Joomla! - http://www.joomla.org

Features: Much like Drupal, Joomla! is nearly limitless with 10,000+ extensions developed by the open source community

Overview: Joomla! is an award-winning content management system (CMS), which enables you to build Web sites and powerful online applications. Many aspects, including its ease of use and extensibility, have made Joomla! the most popular Web site software available. Best of all, Joomla! is an open source solution that is freely available to everyone.

Environments: Hosted, Cloud

Price: Free (except for hosting fees)